

westsadsburytwp@westsadsburytwp.org

6400 N. Moscow Road
Parkesburg, PA 19365

Office phone : 610-857-5969

EMPLOYMENT APPLICATION

PERSONAL INFORMATION:

Date: _____

NAME: _____
FIRST LAST MIDDLE

ADDRESS: _____
STREET CITY STATE ZIP

EMAIL: _____ PHONE #: _____

EMPLOYMENT DESIRED:

POSITION: _____ DATE YOU CAN START: _____

ARE YOU CURRENTLY EMPLOYED? _____ DESIRED SALARY: _____

EMPLOYMENT HISTORY: Please list your last three employers, beginning with your most recent.

MONTH/YEAR	NAME & ADDRESS	POSITION	REASON FOR LEAVING
START END			
START END			
START END			

REFERENCES: Please list the names and contact details for at least three people, who are not related to you, that you've been acquainted with for at least one year.

NAME	OCCUPATION	*EMAIL OR PHONE #	YEARS ACQUANTED
1.			
2.			
3.			

EDUCATIONAL BACKGROUND:

	NAME OF SCHOOL	DID YOU GRADUATE?	MAJOR/SUBJECTS STUDIED
HIGH SCHOOL			
COLLEGE/TRADE SCHOOL			
NOTABLE TRAININGS (List trainings, classes, etc. that you feel would benefit you in the position you are seeking)			

NOTABLE SKILLS OR QUALIFICATIONS: List any specials skills, certifications, or qualifications that you feel would be beneficial for us to note.

_____

_____

_____

_____

PHYSICAL RECORD: Do you have any physical limitations that would preclude you from performing any work for which you are being considered for? ☐ **YES** ☐ **NO**

If yes, please describe: _____

_____

_____

EMERGENCY CONTACT: In case of an emergency, please list who we should notify on your behalf.

NAME	PHONE #	ADDRESS

PERSONAL BACKGROUND:

Do you have current copies of your Criminal Record, Driving History Verification, or PA Child Abuse Clearance?

☐ **YES** ☐ **NO**

Depending on the position you are seeking, we may request a copy of one or all of these records to fulfill employment requirements.

"I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL. I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE, PERSONAL OR OTHERWISE, AND RELEASE ALL PARTIES FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM FURNISHING SAME TO YOU. I UNDERSTAND AND AGREE THAT, IF HIRED, MY EMPLOYMENT IS FOR NO DEFINITE PERIOD AND MAY REGARDLESS OF THE DATE OF PAYMENT OF MY WAGES AND SALARY, BE TERMINATED AT ANY TIME WITHOUT ANY PRIOR NOTICE."

SIGNATURE: _____ **DATE:** _____