**BOARD OF SUPERVISORS MEETING MINUTES**

 **Tuesday September 9, 2025**

**7:00 PM**

BOARD ATTENDANCE:

Merv Engel, Vice Chairman

John Keesey, Member

OTHERS IN ATTENDANCE:

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| Chelsy Oswald, SecretaryCasey Kerschner, Becker EngineeringMark Thompson, SolicitorJason Chapman, RoadmasterEd Moore, police Chief Joe Marks | Deidre HosierDiane PalmerEd HaasTrudy HaasNancy Stoltzfus |  |

**Opening**

Vice Chairman Engel opened the meeting at 7:00 p.m. with the Pledge of Allegiance.

**Public Comment on Agenda**

Diane Palmer spoke to attendees on behalf of the Atglen Library. All Library cards are free. Fall programs begin September 8th and include interests for all ages like “Itty Bitty Beats” to crafts and the “Monday Mile”.

**Past Meeting Minutes Approval**

Vice Chairman Engel made a motion to approve the August 12, 2025, BOS Meeting Minutes. The motion was seconded by Supervisor Keesey, motion carried 2-0.

**Treasurer’s Report**

Vice Chairman Engel made a motion to approve the Treasurer’s report. Supervisor Keesey seconded the motion, motion carried 2-0.

Vice Chairman Engel made a motion to approve the list of bills. Supervisor Keesey seconded the motion, motion carried 2-0.

**List of Bills**

Vice Chairman Engel made a motion to authorize the list of bills for payment. Supervisor Keesey seconded the motion, motion carried 2-0.

**Police Report**

Vice Chairman Engel made a motion to approve the police report that was presented and read at the meeting by Chief Ed Moore. The motion was seconded by Supervisor Keesey, motion carried 2-0.

**Zoning Report**

Vice Chairman Engel made a motion to approve the Zoning report. Supervisor Keesey seconded the motion, motion carried 2-0.

**Fire Company**

Vice Chairman Engel made a motion to approve the Fire Company Report. Supervisor Keesey seconded the motion, motion carried 2-0.

**Road Master’s Report**

Vice Chairman Engel made a motion to approve the Road Master’s Report. Supervisor Keesey seconded the motion, motion carried 2-0.

**Tax Collector’s Report**

Vice Chairman Engel made a motion to approve the Tax Collector’s report. Supervisor Keesey seconded the motion, motion carried 2-0.

**Engineer’s Report**

Casey Kerschner (Becker Engineering) highlighted misc. items in the Engineer Report. Becker awaits vendor quotes from the Township on miscellaneous equipment, etc., to include in the LSA grant application.

Vice Chairman Engel made a motion to approve the Engineer’s Report. Supervisor Keesey seconded the motion, motion carried 2-0.

**Old Business**

**New Business**

Quarry Road Bid Package: Casey Kerschner (Becker Engineering) reiterated that the Liquid Fuels project was bid with five alternates, in an effort to get the Township the most cost-effective product as possible. Many contractors did not bid on the project due to the tight time frame and the Township received only one bid. Casey explained that once the roadway is paved, motorist speeds will likely increase, and while generally not a fan of line painting country roads, the Township could consider center lane striping as a traffic calming effort. Line painting is not part of this bid. Casey reviewed the Becker Recommendation Letter, recommending the Township to proceed with Alternate 3, a series of roadway base repair, mill, paving fabric, and overlay. Vice Chairman Engel made a motion to conditionally award the contract to Long’s Asphalt Inc., for Alternate 3, in the amount of $211,875.45, conditioned upon the PennDOT MSR authorizing the project. Supervisor Keesey seconded the motion, motion carried 2-0.

Vice Chairman Engel made a motion to adopt Resolution 2025-06, Terminating the agreement at the end of term on December 31, 2025, and authorizing the township secretary to give timely written notice of such termination to Berkheimer. Supervisor Keesey seconded the motion, motion carried 2-0

Vice Chairman Engel made a motion to approve disbursement of the yearly budgeted Library donations to the Atglen Public Library, Moore’s Memorial Library, and Parkesburg Free Library in the amount of $3,000.00 each. Supervisor Keesey seconded the motion, motion carried 2-0

Vice Chairman Engel and Supervisor Keesey both agreed that Craig Huber, a former WST Part-time Roadcrew employee will now be an “as needed” employee of the roadcrew at the same wage rate as he was previously employed by the township.

**Public Comment**

No Public Comment

**Announcement**

The next Work Session will be held on October 8, 2025, at 12:00 p.m.

The next regularly scheduled BOS meeting will be held onOctober 14, 2025, at 7:00 p.m.

**Adjournment**

Vice Chairman Engel made a motion to adjourn the BOS Meeting at 7:24 p.m. Supervisor Keesey seconded the motion, motion carried 3-0.

Respectfully submitted,

Chelsy Oswald

West Sadsbury Township

Secretary