

**BOARD OF SUPERVISORS MEETING MINUTES**

**Tuesday, August 12, 2025**

**7:00 PM**

BOARD ATTENDANCE:

Butch Myers, Chairman

Merv Engel, Vice Chairman

John Keesey, Member

OTHERS IN ATTENDANCE:

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| Chelsy Oswald, Secretary  Casey Kerschner, Becker Engineering  Mark Thompson, Solicitor  Jason Chapman, Roadmaster  Ed Moore, police Chief | Deidre Hosier  Bob Hosier  Eric Cook  Jodi Savits  Diane Palmer  Ed Haas |  |

**Opening**

Chairman Myers opened the meeting at 7:00 p.m. with the Pledge of Allegiance.

**Public Comment on Agenda**

None

**Past Meeting Minutes Approval**

Chairman Myers made a motion to approve the July 8, 2025, BOS Meeting Minutes. The motion was seconded by Vice Chairman Engel, motion carried 3-0.

**Treasurer’s Report**

Chairman Myers made a motion to approve the Treasurer’s report. Vice Chairman Engel seconded the motion, motion carried 3-0.

Chairman Myers made a motion to approve the list of bills. Vice Chairman Engel seconded the motion, motion carried 3-0.

**List of Bills**

Chairman Myers made a motion to authorize the list of bills for payment except for check #19523, a clerical error. Vice Chairman Engel seconded the motion, motion carried 3-0.

**Police Report**

Chairman Myers made a motion to approve the police report that was presented and read at the meeting by Chief Ed Moore. The motion was seconded by Vice Chairman Engel, motion carried 3-0.

**Zoning Report**

Chairman Myers made a motion to approve the Zoning report. Vice Chairman Engel seconded the motion, motion carried 3-0.

**Fire Company**

Chairman Myers made a motion to approve the Fire Company Report. Vice Chairman Engel seconded the motion, motion carried 3-0.

Average calls increased by 40 Fire calls, and 60-80 EMS calls.

**Road Master’s Report**

Chairman Myers made a motion to approve the Road Master’s Report. Vice Chairman Engel seconded the motion, motion carried 3-0.

**Tax Collector’s Report**

Chairman Myers made a motion to approve the June/July Tax Collector’s report. Vice Chairman Engel seconded the motion, motion carried 3-0.

**Engineer’s Report**

Casey Kerschner (Becker Engineering) highlighted the three upcoming LSA Grant Applications previously discussed with the Board including 1) KVFD Fire Truck, 2) Back Hoe, Dump Truck and Culverts, and 3) Moscow Road Restoration. The LSA Grants open September 2025 and close at the end of November. Becker awaits vendor quotes from the Township on miscellaneous equipment, etc., to include in the grant application.

Chairman Myers made a motion to approve the Engineer’s Report. Vice Chairman Engel seconded the motion, motion carried 3-0.

**Old Business**

1. **CUP Application Hearing- Billboard-5787 W. Lincoln Hwy.**

A letter was drafted by the Township Solicitor, Mark Thompson, Lamb McErlane, and read aloud at the request of the Board. Ultimately concluding in a Denial from West Sadsbury Township Board of Supervisors for US Penn 30 to erect a Billboard on 5787 W. Lincoln Highway.

**New Business**

Chairman Myers made a motion to approve the amendment of Resolution 2025-05 Emergency Service Providers. Vice Chairman Engel seconded the motion, motion carried 3-0.

Quarry Rd. Bid Package Updates: Casey Kerschner (Becker Engineering) was recently tasked by the Township to fill out the Bid Package for Quarry Road. Casey explained that Becker was going to proposed multiple alternates for the Township to choose from in an effort to get the most cost-effective project possible. Becker highlighted their concern with the tight project timeframe at the end of the paving season, noting that bids may be inflated higher then normal. Becker explained the different alternatives being proposed in the bid packet. The Township Roadcrew will backfill the edges of the roadway after paving and be responsible for all traffic control measures during future construction. Becker highlighted that a roadway resurfacing will not improve drainage, re-profile the roadway, etc.

**Public Comment**

Diane Palmer speaks on behalf of the Atglen Library. There were over 90 people in attendance at the Last Sunday Event! “Linked in Learning” are free video courses offered by the Atglen Library, Summer program has remote office hours to talk about state matters with state officials, Fall program starts in September, thank you in advance for the yearly donation made by the WST.

Eric Cook brings to the attention of the board that he previously submitted plans for building improvement where one portion was a permitted use and the roof overhang was not. Eric was told by Technicon that he would need a variance to approve the roof over hang to the structure that was permitted. Eric Questions it and wants to be sure that all codes and ordinances pertaining to this project are interpreted clearly before starting the process to seek a variance through the Zoning Hearing Board.

Jodi Savits asks what needs to be done to get approval to close her street for a “block party”? The Board asks that Jodi seek the approval of each resident on Cemetery Rd. From Lenover Hill Rd. To the dead end by submitting their signatures to the township.

**Announcement**

The next Work Session will be held on September 3, 2025, at 12:00 p.m.

The next regularly scheduled BOS meeting will be held onSeptember 9, 2025, at 7:00 p.m.

**Adjournment**

Chairman Myers made a motion to adjourn the BOS Meeting at 7:33 p.m. Vice Chairman Engel seconded the motion, motion carried 3-0.

Respectfully submitted,

Chelsy Oswald

West Sadsbury Township

Secretary