

**BOARD OF SUPERVISORS MEETING MINUTES**

**March 11, 2025**

**7:00 PM**

BOARD ATTENDANCE:

Butch Myers, Chairman

Merv Engel, Vice Chairman

John Keesey, Member

OTHERS IN ATTENDANCE:

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| Chelsy Oswald, Secretary  Mark Thompson, Lamb McErlane  Casey Kerschner, Becker Engineering  Chief Ed Moore  Trudy Haas  Ed Haas | Deidre Hosier  Bob Hosier  Daniel Dienner  Steve Dienner  Aaron King  Aaron Zook  Alvin Fisher |  |

**Opening**

Chairman Myers opened the meeting at 7:05 p.m. with the Pledge of Allegiance.

**Public Comment on Agenda**

There were no public comments on the agenda.

Diane Palmer addressed attendees with statistical information on the Atglen Library, updates to the programs, and upcoming fundraisers.

**Past Meeting Minutes Approval**

Chairman Myers made a motion to approve the February 11, 2025, BOS Meeting Minutes. The motion was seconded by Vice Chairman Engel, motion carried 3-0.

**Treasurer’s Report**

Chairman Myers made a motion to approve the Treasurer’s report. Vice Chairman Engel seconded the motion, motion carried 3-0.

Chairman Myers made a motion to approve the list of bills. Vice Chairman Engel seconded the motion, motion carried 3-0.

**Police Report**

Chairman Myers made a motion to approve the police report that was presented and read at the meeting by Chief Ed Moore. The motion was seconded by Vice Chairman Engel, motion carried 3-0. Times were corrected from the agenda as follows:

1. Coffee with a Cop is Thursday, April 24, 2025, from 8:00am – 12:00pm at the Dunkin Donuts located at 760 Commons Drive, Parkesburg.
2. The Second Annual Car Show will take place on Saturday, June 21, 2025, from 11:00am – 4:00pm at the Home Depot Parking Lot located in the Commons Drive shopping center, Parkesburg. The rain date is set for Saturday, June 28, 2025.

A request to review the Parking Enforcement Ordinance (1994) was granted by the Board, for the purpose of updating the previous parking ticket fee ($15.00) to $25.00.

**Zoning Report**

Chairman Myers made a motion to approve the Zoning report. Vice Chairman Engel seconded the motion, motion carried 3-0.

**Fire Company**

Chairman Myers made a motion to approve the Fire Company Report presented at the meeting by Assistant Chief Delestienne. Vice Chairman Engel seconded the motion, motion carried 3-0.

**Road Master’s Report**

Chairman Myers made a motion to approve the Road Master’s Report presented and read by Jason Chapman, Roadmaster. Vice Chairman Engel seconded the motion, motion carried 3-0.

**Tax Collector’s Report**

Chairman Myers made a motion to approve the Tax Collector’s Report. Vice Chairman Engel seconded the motion, motion carried 3-0.

**Engineer’s report**

**110 Norton Drive.**

Chairman Myers made a motion to authorize the waiver request of Section 22-202 of the SALDO, to authorize the construction of the second dwelling on-site, connected by the breezeway. Vice Chairman Engel seconded the motion, motion carried 3-0.

Chairman Myers made a motion to authorize the signatures of the miscellaneous Sewage Facilities Planning Module paperwork and approve the Resolution for Plan Revision for New Land Development, Resolution 2025-03. Vice Chairman Engel seconded the motion, motion carried 3-0.

**7612 North Moscow Road.**

Chairman Myers made a motion to conditionally approve the plan, conditioned upon the applicant addressing the remaining comments in the Becker Engineering Review Letter No. 3, dated February 17, 2025, and to the satisfaction of the Township and Township Solicitor. Vice Chairman Engel seconded the motion, motion carried 3-0.

Chairman Myers made a motion to acknowledge the Financial Security in the amount of $30,837.95 as estimated by the applicant’s consultant, in a Construction Cost Estimate dated February 13, 2025. Vice Chairman Engel seconded the motion, motion carried 3-0.

Chairman Myers made a motion to authorize the Board of Supervisors to sign the Operation, Maintenance and Inspection Plan (O&M Agreement), plans, and all other associated agreements, when executed by the applicant. Vice Chairman Engel seconded the motion, motion carried 3-0.

Chairman Myers made a motion to approve the Engineer’s Report. Vice Chairman Engel seconded the motion, motion carried 3-0.

**Old Business**

1. Chairman Myers made a motion to accept the township auditor’s resignation. Vice Chairman Engel seconded the motion, motion carried 3-0.
2. Chairman Myers made a motion to appoint Elmer Kauffman to the Planning Commission. Vice Chairman Engel seconded the motion, motion carried 3-0.
3. Discussions continued about the proposed ADU ordinance. The BOS had no opposition to the recommendations from the PC, highlighted in Becker Engineering’s email dated February 26, 2025. Becker recommended that the Township also consider removing Section 6.2 of the Draft Ordinance; BOS and Solicitor concurred. Chairman Myers made a motion to authorize the sending of the In-Law Suite/Adu ordinance draft to the Chester County Planning Commission once updated. Vice Chairman Engel seconded the motion, motion carried 3-0.
4. Chairman Myers made a motion to adopt the Driveway Ordinance. Vice Chairman Engel seconded the motion, motion carried 3-0.
5. New Leaf Solar: A representative attended the meeting to present and answer questions asked by the board. At this time, the Board is not interested in making any text amendments to the current solar ordinance.

**New Business**

1. Chairman Myers made a motion to approve and sign the Household Hazardous Waste commitment form for 2025. Vice chairman Engel seconded the motion, motion carried 3-0.

**Public Comment**

Deidre asks about the roles and responsibilities of Technicon. She wants to know if they are given time to seek out unpermitted projects throughout the township to enforce. She notes that not everyone goes about permitting through the Technicon.

Deidre also states that New Leaf Solar has presented to the PC on multiple occasions.

**Announcement**

Chairman Myers noted that the next Work Session may be cancelled due to a conflict. The cancellation will be advertised in accordance with the Sunshine Act when availability is known. **Otherwise**, the next Work Session will be held on April 2, 2025, at 12:00pm and the next regularly scheduled BOS meeting will be held onApril 8, 2025, at 7:00 p.m.

**Adjournment**

Chairman Myers made a motion to adjourn the BOS Meeting at 7:48 p.m. Vice Chairman Engel seconded the motion, motion carried 3-0.

Respectfully submitted,

Chelsy Oswald

West Sadsbury Township

Secretary