



BOARD OF SUPERVISORS MEETING MINUTES

March 12, 2024

8:50 PM

BOARD ATTENDANCE:

Butch Myers, Chairman
Barry Edwards, Vice Chairman
John Keesey, Member

OTHERS IN ATTENDANCE:

Helen Esbenshade, Lamb McErlane	Ed Haas	Trudy Haas
Casey Kerschner, Becker Engineering	Bryan W	Deidre Hosier
Brian Gathercole, KVFD	Merv Engel	Robert Hosier
Edward Moore, WST PD Chief	Sam King	K. Fisher
Aaron Zook	Dave Newswanger	Art Wright
Aaron King	Becky Hornberger	Alvin Fisher
Paul C.	Andy Crawford	Beth Kennel
Jim Landis, Jr.	Elvin Kennel	Charlie Meyer
Sam Glick	James Kennel	

Opening:

Chairman Myers opened the meeting at 8:50 p.m. Chairman Myers announced that two executive sessions were held March 6, 2024, & March 12, 2024, to discuss personnel matters.

Public Comment on Agenda:

Deidre Hosier questioned why certain items were not posted to the Township's website.

Prior Meeting Minutes:

Chairman Myers made a motion to approve the February 13, 2024, BOS Meeting Minutes. The Motion was seconded by Keesey. Motion carried 3-0.

Reports:

The following were discussed and/or received by the Township.

Treasurers	03/11/2024		
Police	03/12/2024	Tax Collectors	February 2024
Zoning Officers	03/07/2024	Engineers	03/12/2024
Fire Company's	February 2024		

Chairman Myers made a motion to approve Treasurer's Report. The motion was seconded by Keesey. Motion carried 3-0

Chairman Myers made a motion to authorize payment of the list of bills. The motion was seconded by Keesey. Motion carried 3-0.

Chairman Myers made a motion to approve the Police Report. The motion was seconded by Keesey. Motion carried 3-0.

Chairman Myers made a motion to approve the hiring of two part-time officers, Joseph Capuano & Al Haldeman. The motion was seconded by Keesey. Motion carried 3-0.

Chairman Myers made a motion to authorize the Township Solicitor to update the Parking Violation Ordinance and raise fees from \$15 to \$25. The motion was seconded by Keesey. Motion carried 3-0.

Chairman Myers made a motion to approve the Zoning Officer Report. The motion was seconded by Keesey. Motion carried 3-0.

Chairman Myers made a motion to approve the Fire Company Report. The motion was seconded by Keesey. Motion carried 3-0.

Chairman Myers made a motion to approve the Tax Collector Report. The motion was seconded by Keesey. Motion carried 3-0.

Chairman Myers made a motion to accept the written time extension offer as read (*and subsequently submitted*) by the applicant at the meeting, extending the deadline for action on the 5791 W. Lincoln Highway Preliminary/Final Subdivision and Land Development Plan to May 18, 2024. The motion was seconded by Keesey. Motion carried 3-0.

Chairman Myers made a motion to conditionally defer plan review of the L. Michael Kauffman Lot Add-On Plan to Sadsbury Township, Lancaster County, conditioned upon the review of the future Chester County Planning Commission letter. The motion was seconded by Keesey. Motion carried 3-0.

Chairman Myers made a motion to authorize the BOS to sign the Certificate of Substantial Completion, and Contractor's Application for Payment No. 1 for the Limeville Road Culvert, in the amount of \$32,789.00. The motion was seconded by Keesey. Motion carried 3-0.

Old Business:

Chairman Myers made a motion to authorize Becker Engineering, LLC., to perform office administrative duties as listed in the 69-bullet point document, both for the future and retroactively dating back to December 4, 2023. Motion was seconded by Keesey. Motion carried 3-0.

Chairman Myers made a motion to adopt Ordinance 2024-01 – Zook Road Speed Limit. Motion was seconded by Keesey. Motion carried 3-0.

Chairman Myers made a motion to adopt Resolution 2024-02 – 2024 Fee Schedule. Motion was seconded by Keesey. Motion carried 3-0.

Chairman Myers made a motion to adopt Resolution 2024-03 – Roadway Classification List. Motion was seconded by Keesey. Motion carried 3-0.

New Business:

Vice Chairman Edwards made a motion to appoint Chairman Myers as the Township's Right to Know Officer. The motion was seconded by Keesey. Motion carried 2-0.

Chairman Myers made a motion to appoint Thomas Fillippo to the Central and Western Chester County Industrial Development Authority (CWCCIDA). The motion was seconded by Keesey. Motion carried 3-0.

Vice Chairman Edwards made a motion to approve bonding for both Chairman Myers and bookkeeper Amy Beaudoin in an amount of the budget (\$1.6 Million). The motion was seconded by Keesey. Motion carried 2-0.

Chairman Myers made a motion to authorize Becker Engineering, LLC., to pursue a GP-11 for the Lenover Hill Culvert Repairs. The motion was seconded by Keesey. Motion carried 3-0.

Vice Chairman Edwards read his letter of resignation from the Board of Supervisors, with an end date of March 31, 2024. Chairman Myers made a motion to accept the resignation on March 31, 2024. The motion was seconded by Keesey. Motion carried 2-0.

Public Comment:

Art Wright questioned the status of the roadway overlay and paving bids that were being pursued by the Township Roadmaster.

Ed Haas questioned the profits and losses, police department tires, road maintenance wages, and code enforcement line items listed in the accounting information for the month of February.

Deidre Hosier thanked Barry Edwards for his time on the Board of Supervisors.

Trudy Haas inquired if Barry would be part of the Rezoning Hearing decision for the Sam King (UPI: 36-5-11) property.

Aaron Zook questioned the procedure for appointing a BOS vacancy. Chairman Myers informed the public that the BOS has 30-days from the resignation date of March 31, 2024, to appoint a BOS member to finish the term. Chairman Myers requested that résumés be provided to the Township by April 5, 2024, for consideration for the appointment.

Announcements:

Chairman Myers noted that the next BOS meeting will be a held-on April 9, 2024, at 7:30 p.m.

Adjournment:

Chairman Myers made a motion to adjourn the BOS Meeting at 9:27 p.m. The Motion was seconded by Keesey. Motion carried 3-0.

Respectfully submitted,

A handwritten signature in black ink, reading "Casey Kerschner". The signature is written in a cursive, flowing style. A faint, large, light-gray watermark of the word "DRAFT" is visible diagonally across the page, partially obscuring the signature.

Casey Kerschner, E.I.T.
Becker Engineering