



**BOARD OF SUPERVISORS MEETING MINUTES**  
**February 13, 2024**  
**7:30 PM**

**BOARD ATTENDANCE:**

Butch Myers, Chairman  
Barry Edwards, Vice Chairman  
John Keesey, Member

**OTHERS IN ATTENDANCE:**

Helen Esbenshade, Lamb McErlane	Ed Haas	Trudy Haas
Casey Kerschner, Becker Engineering	Jim Landis	Deidre Hosier
James Kinney, Becker Engineering	Merv Engle	Robert Hosier
Edward Moore, WST PD Chief	Benuel Stoltzfus	Allen Fisher
Aaron King	Nancy Stoltzfus	Darren Devoe
Aaron Zook	Don Stoltzfus	Art Wright
Marcella Peyre-Ferry	Darrel Newswanger	Lindsay C.
John D.	Simon S.	

**Opening:**

Chairman Myers opened the meeting at 7:30 p.m. Chairman Myers noted to the audience that Vice Chairman Edwards was running late to the meeting.

**Public Comment on Agenda:**

Jim Landis questioned under New Business, the authorization of TPD & Becker to create roadway classification list. Jim also questioned under Old Business, PC Member Appointment. Chairman Myers said the Supervisors would address both items on the agenda.

Trudy Haas questioned under Old Business, Secretary/Treasurer Appointment.

Deidre Hosier noted that her name was misspelled on the previous meeting minutes, and asked that the January 9, 2024, Meeting Minutes be revised.

**Prior Meeting Minutes:**

Chairman Myers made a motion to approve the January 9, 2024, BOS Meeting Minutes with revision to Mrs. Hosiers comments. The Motion was seconded by Keesey. Motion carried 2-0.

**Reports:**

The following were discussed and/or received by the Township.

Treasurers	02/05/2024	Road Masters	January 2024
Police	02/13/2024	Tax Collectors	January 2024
Zoning Officers	02/07/2024	Engineers	02/13/2024
Fire Company's	January 2024		

Chairman Myers made a motion to approve Treasurer's Report. The Motion was seconded by Keeseey. Motion carried 2-0

Chairman Myers made a motion to authorize payment of the list of bills. The Motion was seconded by Keeseey. Motion carried 2-0.

Chairman Myers made a motion to approve Police Report. The Motion was seconded by Keeseey. Motion carried 2-0.

Chairman Myers made a motion to approve Zoning Officer Report. The Motion was seconded by Keeseey. Motion carried 2-0.

Chairman Myers made a motion to approve Fire Company Report. The Motion was seconded by Keeseey. Motion carried 2-0.

Chairman Myers made a motion to approve Road Master Report. The Motion was seconded by Keeseey. Motion carried 2-0.

Chairman Myers made a motion to approve Tax Collector Report. The Motion was seconded by Keeseey. Motion carried 2-0.

Chairman Myers made a motion to acknowledge agreement with Miller Bro's December 2023, Cover Letter, noting that the proposed wastewater pretreatment facility is accessory to the subordinate and principal building and use, and is exempt from the SALDO per §105. The Motion was seconded by Keeseey. Motion carried 2-0.

Chairman Myers made a motion to conditionally approve the Small Project Application based on the Becker Engineering Review Letter, No. 1, dated February 6, 2024, and authorize the Board of Supervisors to sign the Operation, Maintenance, and Inspection Plan (O&M) Agreement when executed by the applicant. The Motion was seconded by Keeseey. Motion carried 2-0.

Chairman Myers made a motion to approve a waiver/modification of §28-303.A.1.a and §28-404.B of the West Sadsbury Township Stormwater Ordinance, omitting the need to provide an Erosion and Sedimentation Control Plan Adequacy Letter from the Chester County Conservation District. The Motion was seconded by Keeseey. Motion carried 2-0.

*\*\*\*Member Barry Edwards arrives and is in attendance\*\*\**

### **Old Business:**

Chairman Myers made a motion to appoint Benuel Stoltzfus. Motion was seconded by Keeseey. Motion carried 3-0.

- Chairman Myers read the Planning Commission members names and 4-term expiries aloud; they included Ed Haas (December 31, 2024), Art Wright (December 31, 2024), Chuck Eggen (December 31, 2025), Ken Umble (December 31, 2025), Ashley Mellasecca (December 31, 2026) Deidre Hosier (December 31, 2026), & Ben Stoltzfus (December 31, 2027); with alternates Aaron Zook (December 31, 2026) and Aaron King (December 31, 2026)

Chairman Myers made a motion to appoint Gerald Stoltzfus. Motion was seconded by Vice Chairman Keeseey. Motion carried 3-0.

- Chairman Myers read the Zoning Hearing Board members names and 3-term expiry years aloud, they included Merv Engle (December 31, 2024), Bob Hosier (December 31, 2025)

and Gerald Stoltzfus (December 31, 2026); with alternate Charlie Myer (December 31, 2025)

Chairman Myers made a motion to authorize the Township Solicitor to advertise for Zoning Hearing date of March 12, 2024, at 7 p.m., for Petition to rezone Parcel #36-5-0011, 15.52-acre parcel (Sam King). Motion was seconded by Keeseey. Motion carried 3-0.

Keeseey made a motion to appoint Chairman Myers Secretary/Treasurer. Motion was seconded by Vice Chairman Edwards. Motion carried 3-0.

### **New Business:**

Chairman Myers made a motion to appoint Vice Chairman Edwards as Police and Keystone Valley Fire District (KVFD) Liaison. The Motion was seconded by Keeseey. Motion carried 3-0.

Chairman Myers made a motion to authorize Township Solicitor to advertise the Zook Road Speed Limit Ordinance (Ordinance 2024-01). The Motion was seconded by Keeseey. Motion carried 3-0.

Becker Engineering, Office Administrative Duties – Tabled

Chairman Myers made a motion to approve the hiring of seasonal road crew assistance at a pay rate of \$25.00 per hour. The Motion was seconded by Keeseey. Motion carried 3-0.

Chairman Myers made a motion to approve a 3<sup>rd</sup> party IT company for Police and Township computers. The Motion was seconded by Keeseey. Motion carried 3-0.

Chairman Myers made a motion to promote Corporal Ruscio to rank of Sergeant. The Motion was seconded by Keeseey. Motion carried 3-0.

Chairman Myers made a motion to approve the replacement of the Township meeting room wall. The Motion was seconded by Keeseey. Motion carried 3-0.

Chairman Myers made a motion to Authorize TPD & Becker to create roadway classification list. The Motion was seconded by Keeseey. Motion carried 3-0.

Chairman Myers made a motion to research interest bearing bank accounts for Township funds. Nancy Stoltzfus volunteered to do the research. The Motion was seconded by Keeseey. Motion carried 3-0.

### **Public Comment:**

Deidre Hosier requested that the Township purchase a sound system for the meeting room to hear discussions better, some individuals are difficult to hear.

Deidre Hosier also requested physical addresses to be provided on Zoning Hearing Board & Planning Commission information to easily locate properties. Technicon is to provide all information to Zoning Hearing Board, including physical addresses.

Don Stoltzfus recommended a strategy for road repair and potholes, to include deadlines for stretches of road/number of pot holes repaired.

Jim Landis questioned the need for a roadway classification list.

Trudy Haas questioned the secretary/treasurer position and the appointment of Chairman Myers.

### **Announcements:**

Chairman Myers noted that the next BOS meeting will be a held-on March 12, 2024, at 7:30 p.m.

**Adjournment:**

Chairman Myers made a motion to adjourn the BOS Meeting at 8:57 p.m. The Motion was seconded by Keeseey. Motion carried 3-0.

Respectfully submitted,

James Kinney  
Becker Engineering