



## **BOARD OF SUPERVISORS MEETING MINUTES**

**January 9, 2024**

**7:30 PM**

### **BOARD ATTENDANCE:**

Butch Myers, Chairman  
John Keesey, Vice Chairman  
Barry Edwards, Member

### **OTHERS IN ATTENDANCE:**

Helen Esbenshade, Lamb McErlane	Ed Haas	Trudy Haas
Casey Kerschner, Becker Engineering	Jim Landis	Deidre Hosier
Brian Gathercole, Keystone Val. FD	Merv Engle	Robert Hosier
Edward Moore, WST PD Chief	Sam Glick	Patty D
Cory Rathman, P.E., LandStudies	Nancy K	

### **Opening:**

Chairman Myers opened the meeting at 7:30 p.m.

### **Public Comment on Agenda:**

Trudy Haas inquired about Barry Edwards being listed as Vice-Chairman in the Lancaster Newspaper and questioned the agenda item titled "Board of Supervisor Titles Change."

Deidre Hosier stated that she posed a question about the Open Records Officer, not the Secretary and Vacancy Board Chair as listed in the draft January 2, 2024, meeting minutes, and asked that the January 2, 2024, Meeting Minutes be revised.

Deidre Hosier noted her displeasure with recent Township procedures and felt slighted that she did have more opportunity to weigh in on the vacant BOS position.

BOS Member Barry Edwards requested clarification about the role of the Vacancy Board Chair, Darren DeVoe. Clarification: If a Board of Supervisor position becomes vacant, the Board of Supervisors (2-remaining members) have thirty (30) days to appoint the vacant Board of Supervisor position. If the Board cannot agree, or does not decide in the thirty (30) day period, the Vacancy Board has fifteen (15) additional days to appoint the vacant Board of Supervisor position. If the Vacancy Board fails to fill the position within fifteen (15) days and the Board of Supervisor position remains vacant, the Vacancy Board shall petition the Court of Common Pleas to fill the vacant Board of Supervisor position. If a Board of Supervisor becomes vacant, the Vacancy Board Chair, Darren DeVoe, does not become Board of Supervisor, but rather has a vote to determine who is the vacant Board of Supervisor in the event the two Supervisors cannot commonly decide on one individual. The Vacancy Board Chair does not to choose one of the two individuals recommended by the two Supervisors, and can propose a third individual, and in such case the position would be determined by the Court of Common Pleas.

**Prior Meeting Minutes:**

Chairman Myers made a motion to approve the December 28, 2023, BOS Meeting Minutes. The Motion was seconded by Vice Chairman Keeseey. Motion carried 3-0.

Chairman Myers made a motion to approve the January 2, 2024, BOS Meeting Minutes with revision to Mrs. Hosiers comments. The Motion was seconded by Vice Chairman Keeseey. Motion carried 3-0.

**Reports:**

The following were discussed and/or received by the Township.

Treasurers	01/08/2024	Road Masters	December 2023
Police	01/09/2024	Tax Collectors	December 2023
Zoning Officers	01/04/2024	Engineers	01/05/2024
Fire Company's	December 2023		

*Ed Haas commented that the County of Chester, Comp. Plan Invoice, for \$3,400 should not be coming from the General Fund, and instead should be paid out of a restrictive account. Mr. Haas also had questions about a Farm Lane, LLC, and PA Turnpike Charge. Chief Moore answered questions about the Turnpike Charges.*

Chairman Myers made a motion to authorize payment of the list of bills and Treasurer's Report, with the exception of ensuring the County of Chester, Comp. Plan Invoice to be paid out of its correct account. The Motion was seconded by Vice Chairman Keeseey. Motion carried 3-0.

*BOS Member Barry Edwards requested that the Police breakdown their number of calls for the shopping center in their future reports.*

Chairman Myers made a motion to accept the two (2) highest bids for the 2009 Ford Crown Victoria (\$4,500) and the 2013 Ford Interceptor (\$6,500). The Motion was seconded by Vice Chairman Keeseey. Motion carried 3-0.

Chairman Myers made a motion to approve Police Report. The Motion was seconded by Vice Chairman Keeseey. Motion carried 3-0.

Chairman Myers made a motion to approve Zoning Officer Report. The Motion was seconded by Vice Chairman Keeseey. Motion carried 3-0.

Chairman Myers made a motion to approve Fire Company Report. The Motion was seconded by Vice Chairman Keeseey. Motion carried 3-0.

Chairman Myers made a motion to approve Road Master Report. The Motion was seconded by Vice Chairman Keeseey. Motion carried 3-0.

Chairman Myers made a motion to approve Tax Collector Report. The Motion was seconded by Vice Chairman Keeseey. Motion carried 3-0.

Chairman Myers made a motion to approve Engineer Report. The Motion was seconded by Vice Chairman Keeseey. Motion carried 3-0.

**Old Business:**

Chairman Myers made a motion to continue discussions on the Fee Schedule and proposed Resolution 2024-02. The Motion was seconded by Vice Chairman Keeseey. Motion carried 3-0.

**New Business:**

Chairman Myers made a motion to approve the Tax Collectors Pay Rate. The Motion was seconded by Vice Chairman Keeseey. Motion carried 3-0.

Chairman Myers made a motion to approve Resolution 2024-01, stating the fire services tax of 1.4 mills, and general purpose tax rate of 5.6 mills, for fiscal year 2024, where one (1) mill is equal to one-dollar for each one-thousand dollars of assessed valuation. The Motion was seconded by Vice Chairman Keeseey. Motion carried 3-0.

Chairman Myers made a motion to authorize release of the escrow fund for 3360 Strasburg Road, Brian Newswanger, and to authorize the BOS Chairman to sign the release letter. The Motion was seconded by Vice Chairman Keeseey. Motion carried 3-0.

Chairman Myers made a motion to elect Board Member Barry Edwards as the Vice Chairman. The Motion was seconded by Vice Chairman Keeseey. Motion carried 3-0.

Chairman Myers made a motion to authorize the Board Chairman to be the signator for both the Growing Greener & SRBC Grant applications associated with LandStudies efforts with the Township's DEP MS4 Permit. The Motion was seconded by member Keeseey. Motion carried 3-0.

**Public Comment:**

Bob Hosier requested that the spreadsheet for the 2024 budget, listed on the website, show columns for the funds spent, and funds remaining for the line items, so that the budget can more easily be compared to true expenditures.

Jim Landis inquired about invoicing, liquid fuels, open space funding, and roadway paving. Casey Kerschner, Becker Engineering, informed Jim that 2024 Bid limits require that projects over \$23,200 must be publicly bid, and projects between \$12,600 and \$23,200 require three telephone quotes.

**Announcements:**

Chairman Myers noted that the next BOS meeting will be a held-on February 13, 2024, at 7:30 p.m.

**Adjournment:**

Chairman Myers made a motion to adjourn the BOS Meeting at 8:45 p.m. The Motion was seconded by Member Keeseey. Motion carried 3-0.

Respectfully submitted,

A handwritten signature in cursive script that reads "Casey Kerschner". The signature is written in black ink and is positioned below the text "Respectfully submitted,".

Casey Kerschner, E.I.T.  
Becker Engineering