



**BOARD OF SUPERVISORS MEETING MINUTES**  
**January 2, 2024**  
**7:00 PM**

**BOARD ATTENDANCE:**

John Keesey, Vice Chairman  
Butch Myers, Member

**OTHERS IN ATTENDANCE:**

Helen Esbenshade, Lamb McErlane	Nancy K.	Trudy Haas
James Kinney, Becker Engineering	Barry Edwards	Diedre Hosier
Edward Moore, WST PD Chief	David N.	Robert Hosier
Aaron King	Sam Glick	Merv Engel
Laura Glick	P. Zook	Frank Haas
Joe Prekup	Martha Lynn King	Reuben King
Jonathan Lapp	Eileen Guerrera	Bob Guerrera

**Opening:**

Vice Chairman Keesey opened the meeting at 7:00 p.m.

**Public Comment On Meeting Agenda:**

Diedre Hosier asked a question about the Open Records Officer and the need to appoint the position.

**Appointments, Elections, Confirmations:**

The meeting was turned over to the Township Solicitor Helen Esbenshade for appointment of Township Chairman.

Vice Chairman Keesey made a motion to appoint Member Butch Myers as Chairman, the motion was seconded by Member Myers. Motion carried 2-0.

Solicitor Esbenshade turned the meeting over to Chairman Myers.

- a) Vice Chairman of Board of Supervisors – Chairman Myers made a motion to appoint Vice Chairman Keesey. The Motion was seconded by Vice Chairman Keesey. Motion carried 2-0.
- b) PSATS Voting Delegate - Chairman Myers made a motion to appoint Vice Chairman Keesey. The Motion was seconded by Vice Chairman Keesey. Motion carried 2-0.
- c) Board of Supervisors to Fill Vacancy - Chairman Myers made a motion to appoint Mr. Barry Edwards. The Motion was seconded by Vice Chairman Keesey. Motion carried 2-0.
- d) Vacancy Board Chair - Chairman Myers made a motion to appoint Mr. Darren Devoe. The Motion was seconded by Vice Chairman Keesey. Motion carried 2-0.

- e) Interim Office Administrator - Chairman Myers made a motion to appoint Becker Engineering, LLC. The Motion was seconded by Vice Chairman Keeseey. Motion carried 2-0.
- f) Treasurer - Chairman Myers made a motion to appoint Becker Engineering, LLC. The Motion was seconded by Vice Chairman Keeseey. Motion carried 2-0.
- g) Roadmaster - Chairman Myers made a motion to appoint Mr. Jason Chapman. The Motion was seconded by Vice Chairman Keeseey. Motion carried 2-0.
- h) Accountant - Chairman Myers made a motion to appoint Woodfield Financial Solutions. The Motion was seconded by Vice Chairman Keeseey. Motion carried 2-0.
- i) Tax Collector - Chairman Myers made a motion to appoint Mr. Jim Fuga. The Motion was seconded by Vice Chairman Keeseey. Motion carried 2-0.
- j) Solicitor - Chairman Myers made a motion to appoint Lamb McErlane PC. The Motion was seconded by Vice Chairman Keeseey. Motion carried 2-0.
- k) Zoning Hearing Board Solicitor - Chairman Myers made a motion to appoint Buckley, Brion, McGuire & Morris LLP. The Motion was seconded by Vice Chairman Keeseey. Motion carried 2-0.
- l) Open Records Officer - Chairman Myers made a motion to appoint Becker Engineering, LLC. The Motion was seconded by Vice Chairman Keeseey. Motion carried 2-0.
- m) Transportation Engineer - Chairman Myers made a motion to appoint Traffic Planning & Design, Inc. The Motion was seconded by Vice Chairman Keeseey. Motion carried 2-0.
- n) MS4 Engineer - Chairman Myers made a motion to appoint LandStudies, Inc. The Motion was seconded by Vice Chairman Keeseey. Motion carried 2-0.
- o) Zoning / Zoning Enforcement Officer - Chairman Myers made a motion to appoint Technicon Enterprises, Inc. II. The Motion was seconded by Vice Chairman Keeseey. Motion carried 2-0.
- p) Building Code Official/Inspector - Chairman Myers made a motion to appoint Technicon Enterprises, Inc. II. The Motion was seconded by Vice Chairman Keeseey. Motion carried 2-0.
- q) Stormwater/Earth Disturbance Enforcement Officer - Chairman Myers made a motion to appoint Technicon Enterprises, Inc. II. The Motion was seconded by Vice Chairman Keeseey. Motion carried 2-0.
- r) Depository of Township Funds/Bank/Credit Union – Chairman Myers made a motion to appoint Meridian Bank, Citadel Federal Credit Union, Truist Bank, and PNC Bank. The Motion was seconded by Vice Chairman Keeseey. Motion carried 2-0.
- s) Fire Marshall / District Coordinator - Chairman Myers made a motion to appoint Keystone Valley Fire. The Motion was seconded by Vice Chairman Keeseey. Motion carried 2-0.
- t) Emergency Management Coordinator - Chairman Myers made a motion to appoint Scot Kreger. The Motion was seconded by Vice Chairman Keeseey. Motion carried 2-0.

**Organization:**

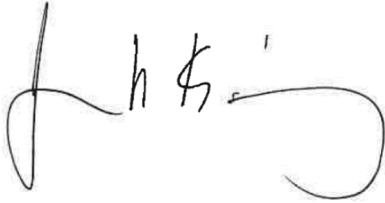
Chairman Myers made a motion to schedule 2024 Board of Supervisors Meeting Dates for the 2<sup>nd</sup> Tuesday of each month to be held at the Township Office at 7:30pm. The Motion was seconded by Vice Chairman Keeseey. Motion carried 2-0.

Chairman Myers made a motion to approve Resolution 2024-01, stating the fire services tax and general-purpose tax rate for fiscal year 2024. The Motion was seconded by Vice Chairman Keeseey. Motion carried 2-0.

**Announcements:**

Chairman Myers noted that the continuation of the meeting will be held on January 9, 2024, at 7:30 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'J. Kinney', with a large, sweeping flourish at the end.

James Kinney  
Becker Engineering