



**BOARD OF SUPERVISORS MEETING MINUTES
JULY 12, 2022
7:30PM**

BOARD ATTENDANCE:

Darren DeVoe, Chairman
Edward Haas, Vice Chairman
John Keeseey, Member

OTHERS IN ATTENDANCE:

Luke Fidler, Chief of Police
Casey Kerschner, Becker Engineering
James Kinney, Becker Engineering
Deidre Hosier

Nancy Stoltzfus, Auditor
Carole Kauffman, Auditor
Trudy Haas
Sam King

Call to Order and Pledge of Allegiance – Mr. DeVoe opened the meeting at 7:32 p.m. and led in the Pledge of Allegiance.

Chairman DeVoe stated the Board of Supervisors held an Executive Session prior to the meeting to discuss personnel matters, and informed the audience that the meeting will be recorded.

Past Meeting Minutes Approval – The June 14, 2022, Board of Supervisors Meeting Minutes were before the Supervisors for approval. Mr. Haas stated the spelling of Norm Lewis' name was incorrect on previous meeting minutes. Casey Kerschner (Becker Engineering) stated the meeting minutes were not consistent with the previous month's Motion Document. Mr. Kerschner also stated Mr. Kinney was not hired as an independent contractor, but was an associate of Becker Engineering, and that Becker Engineering was requested to intermittently fill in as office staff. All agreed on the corrections brought forth for the previous meeting minutes.

MOTION: Vice Chairman Haas made a motion, seconded by Member Keeseey, to approve the Tuesday, June 14, 2022, Board of Supervisors Meeting Minutes. Motion carried (3/0).

Treasurer's Report – Chairman DeVoe read the July 12, 2022, Treasurer's Report highlighting the Income for June was \$262,108.06, Expenses for June were \$109,980.26, resulting in a Net Income for June in the amount of \$152,127.80. The year to date Net Income, as reported, was \$52,371.07.

The List of Bills to be paid were reviewed. Vice Chairman Haas questioned the Invoice for Lamb McErlane, PC in the amount of \$11,986.06. The board discussed the time frame of the invoice and potential late fees. The board also questioned if the invoice was a potential duplicate. The board agreed to authorize payment, but hold the check until the legitimacy of the invoice was verified.

Vice Chairman Haas questioned the ability to distinguish the Becker Engineering invoice's, and their abilities to be reimbursed to the Township. Mr. Kerschner stated that all invoices submitted to the Township contain job numbers and descriptions that could be forwarded to respective parties, and one monthly invoice is charged to the Township's general engineering number.

MOTION: Vice Chairman Haas made a motion to authorize the payment of bills, with the understanding that the Lamb McErlane, PC check be held until such time as the legal fees could be researched, seconded by Member Keesey, to approve payment of bills. Motion carried (3/0).

Police Report – Police Chief Fidler read the July 12, 2022, Police Report highlighting the number of citations issued and calls responded to. Vice Chairman Haas asked about current scheduling. Police Chief Fidler stated they were a little "light" due to Covid and vacation, but they are managing.

MOTION: Chairman DeVoe made a motion, seconded by Vice Chairman Haas, to approve the Tuesday, July 12, 2022, Police Report. Motion carried (3/0).

Zoning Officer's Report - Chairman DeVoe read the July 12, 2022, Zoning Officer's Report highlighting the Building Permits, Storm Water Permits, and fees collected. Walmart repairs to the travel lane of the parking lot have been completed.

MOTION: Chairman DeVoe made a motion, seconded by Member Keesey, to approve the Tuesday, July 12, 2022, Zoning Officer's Report. Motion carried (3/0).

Fire Company's Report - Chairman DeVoe read the July 12, 2022, Fire Company's Report highlighting the number of calls, time in service, and service response times.

Ambulance Report - Chairman DeVoe read the July 12, 2022, Ambulance Report highlighting the number of calls, responses, and hospital destinations.

MOTION: Chairman DeVoe made a motion, seconded by Member Keesey, to approve the Tuesday, July 12, 2022, Fire Company's Report and Ambulance Report. Motion carried (3/0).

Road Master's Report - Chairman DeVoe read the July 12, 2022, Road Master's Report highlighting mowing, weeding, and road patching.

MOTION: Chairman DeVoe made a motion, seconded by Member Keesey, to approve the Tuesday, July 12, 2022, Road Master's Report. Motion carried (3/0).

Tax Collector's Report - Chairman DeVoe read the July 12, 2022, Tax Collector's Report highlighting collected taxes and uncollected balances remaining.

MOTION: Chairman DeVoe made a motion, seconded by Member Keesey, to approve the Tuesday, July 12, 2022, Tax Collector's Report. Motion carried (3/0).

Engineer's Report - Mr. Kerschner read the July 12, 2022, Motion Document highlighting one discussion item, 4991 Church Road – Stormwater Management Plan. The owner of 4991 Church Road was in attendance, Mr. Sam King. Mr. Kerschner stated he issued a Review letter for 4991 Church Road July 6, 2022.

Mr. King asked the board for a checklist to let people know the Township process for stormwater approval to avoid confusion with submittals. Vice Chairman Haas stated now that the plan has been submitted, the Planning Commission can review at their scheduled meeting in two weeks.

There was discussion around the escrow & fee check deposited by Mr. King, but not located by the Township. Vice Chairman Haas requested Mr. King provide a copy of the front and back of the check in order for the Township to verify deposit.

MOTION: Vice Chairman Haas made a motion, seconded by Chairman DeVoe, to table the Tuesday, July 12, 2022, Engineer's Report. Motion carried (3/0).

Vice Chairman Haas discussed the 2nd installment of the fire tax which is due, but not listed on the invoice's previously discussed.

MOTION: Vice Chairman Haas made a motion, seconded by Member Keesey, to pay the 2nd installment of the fire tax in the amount of \$58,791.00. Motion carried (3/0).

Old Business Continued Discussions:

Open Space Referendum – Consider adoption of Ordinance to include referendum question regarding open space tax on November election ballot

Chairman DeVoe explained the Open Space Referendum and restricted funds account.

American Tower – Contract Questions, Vice Chairman Haas had conversation with company about price increase. American Tower wants to put a back up generator on cell tower.

New Business:

No new business

Public Comment: Chairman DeVoe asked if there were any public comments for non-agenda items.

Nancy Stoltzfus asked about the Limeville Bridge road closure update. Mr. Kerschner stated the Township is waiting on Permitting to finalize the plan and then to begin emergency bidding.

Trudy Haas asked about James Fuga (Township Tax Collector) getting a back-up. Chairman DeVoe responded that Octorara School District agreed to be the back-up, and take over tax collection should Mr. Fuga not be able to.

Carole Kauffman asked about the bamboo situation on Upper Valley Road. It was determined that the bamboo situation was located within Atglen Borough.

Carole Kauffman asked about weeds impeding sight lines, potentially on Swan road but she was unsure. Vice Chairman Haas explained that the Township handles some roads and some locations along the roadway, but depends on the type of road or how far off the road center line the weeds are located.

Adjournment:

MOTION: There being no further business to come before the Board, Chairman DeVoe made a motion, seconded by Member Keesey to adjourn the meeting at 8:25 p.m. Motion carried. (3/0)

Respectfully submitted,

James L. Kinney
Becker Engineering,