

West Sadsbury Township Supervisors Work Session  
January 26, 2021

The meeting was called to order by Chairman, Darren DeVoe.

Treasurer's Report: Was given by Patti Piersol, Secretary/Treasurer

December 2020, the income \$36,699.78; expenses \$88,524.52; net loss \$51,824.74.

For the year of 2020, the income \$973,631.74; expenses \$1,118,177.22; net loss \$144,545.48.

Patti checked on the tax reports and everything has been sent in.

Patti was looking into the Open Space question. There is an interest payment made to Delaware Valley Regional Finance Authority. A bond interest payment that is made on \$458,000.

Darren asked if there were any questions on the Treasurer's Report? There were none.

**Bills to be paid**

Patti said that \$21,089.00 of the total of \$47,174.40 is the annual insurance package for liability and auto. Darren said that he did not see the truck repair bill. Patti said that she forgot to list the bills to be paid out of the Liquid Fuels account. There are three bills: repairs to the 2002 Freightliner for transmission service and repairs and exhaust, repairs the right rear inner tire and rim for repair \$4,798.77; Eastern salt, for two loads of salt \$3,017.41 for 48.66 tons and Lefler Energy for 259.1 gallons of 2% biodiesel, clear fuel for \$558.46. Darren made a motion to pay the bills, seconded by John Keeseey, motion carried 2-1.

Darren said that he asked the Road Master, Tim Nichols what else on the equipment might need updated or repaired shortly so that we're looking at things in advance instead of after. The International's front differential seal is going bad and one of the salt spreader's bearing is going bad.

Engineer's report: Casey from Becker Engineering, asked if the Supervisors wanted to attend the onsite meeting on Quarry Rd., Darren said that if he could be there, he will. Also Freedom Life Church is requesting a 120 day review extension. Ed made a motion to approve the extension, seconded by Darren, motion carried 3-0.

Roadmaster's report: Tim Nichols said that they were trying to handle the ice and snow and to keep the equipment running. Tim said that he noticed that there was a 15.1 gallon difference with the diesel tank after the dial was left different than when he uses it. He found out that the same key opened the boxes on the baseball fields so he purchased a new lock for the tank and this should take care of it.

**Old Business:**

Resolution 2021-03 correction to the wording (Emergency Service to the Township), the three Supervisors signed the corrected version.

The agreement for the Leon and Kathryn Glick, all three of the Supervisors must sign before a notary. They will set something up to go sign the paperwork. Once the Supervisors sign, it will be sent to the Glick's attorney and they will record it with Chester County.

### **New Business:**

Helen Esbenshade, the Township's solicitor is also the solicitor for Central Western Chester County's Industrial Development Authority. The Authority was formed by West Sadsbury Township. That is why the Township appoints members to the Authority's Board. Ed Haas made a motion to appoint Joseph Dellavecchio, seconded by Darren, motion carried.

Cleaner: Patti was instructed by the board to contact S&S Cleaners for the return of the key to the township building. Luke said that they have a key to the Police Station also, Luke said that he could try and get a hold of the owner or we could send them a letter.

Darren asked if we are happy with how the new cleaner is doing? Police Chief Luke Fidler and Patti stated, yes. Patti requested the approval to give Christina Hopkins a key for the Township Office, Darren made motion to approve, seconded by Ed, motion carried 3-0.

Pension plan ordinances must be advertised, so these will be signed at a later date.

Luke stated that the Drop program was supposed to be established in the first of 2021. Helen said that we should look into doing at the same time as the pension plans.

Resolution 04-2021 for Kevin M. and Rosalie J. Lauver approving a \$552,000.00 loan through the Central and Western Chester County Industrial Development Authority Application/project. Motion by Darren, seconded by Ed to approve, motion carried.

Mowing bids, fees, baseball field use for 2021 and pavilion rental fees for 2021. These need to be discussed. Patti to get the information to the Supervisors. One person has asked about submitting a mowing bid.

Patti already received a call from Octorara girls softball asking about fields.

Ed said that they will need to set a date when the fields will open for games.

Patti asked for approval new secretaries/administrators training and Quick Books training. Motion by John, seconded by Ed to approve and pay for the training, motion carried 2-1.

Darren made a motion that the office be closed on Fridays for 2021, seconded by John, motion carried 3-0.

Chester County is requesting the township building for elections in May and November. Ed said that they should do it, but to ask about the cleaning. Ed made the motion to approve, seconded by John, motion carried 3-0.

The Republican Committee asked to use the building, Darren made a motion to allow them to use the building if they pay to have the building fogged for Covid 19, second by Ed, motion carried 3-0.

Darren got the name of a Bookkeeping firm, he will speak to them.

Ed raised the point that the meetings for 2021 have not been advertised and need to be by state law. Darren made a motion to advertise the meetings for 2021 as the second and fourth Tuesdays of the month, seconded by John, motion carried 3-0.

Darren read the Zoning Officer's December report, copy on file.

Darren asked there were any questions, none.

Darren made a motion to adjourn the meeting, seconded by John, motion carried. 6:50 PM

Respectfully submitted,

Patti Piersol,  
Secretary/Treasurer