

## West Sadsbury Township, Board of Supervisors Work Session

November 24, 2020

At 6:00 P.m., Chairman, Ed Haas called the meeting to order. In attendance were Darren DeVoe, Patti Piersol and Jeff Bologna of Becker Engineering.

Ed Haas read the October 27, 2020 minutes. Motion by Darren to approve the minutes with the corrections noted, seconded by Ed Haas, motion carried 2-0.

Ed Haas made a motion to paid the invoices presented, seconded by Darren, motion carried 2-0.

**Engineers Report:** Engineer Jeff Bologna reported on 4000 Lower Valley Road. There are concerns on the site restoration that has taken place to date. It is getting to the time of year where it will difficult to stabilize the earth due to the weather. They are letting the State take enforcement action on the property. Becker Engineering submitted the Freedom Life Church sewer plan on behalf of the Township to DEP. The Petersheim lot add on, DEP did the final sewer inspection and completed the non-building disclosure statement. On 610 Limestone Road, a single family home is to be built. Becker is checking on the shared access, right of way.

### **Old Business:**

**Direct Energy:** The Township received bills from Direct Energy (30 days) and Entrust Energy (30 days plus 5 more). Patti Piersol sent an email to Direct Energy asking which company has the Township's account. Patti asked the Board if they wanted to pay the Direct Energy bill, they agreed.

**Road Crew:** The township needs snow plow drivers that live close to the township. Patti is to use Indeed for the job listing.

**2021 Budget:** Ed Haas will change the items needed and he will post the 2021 budget on the Township website on November 25, 2020. He said that the budget needs to be available for review for 30 days so the budget approval will happen at a Special Meeting on December 29 at 6:00 PM. There will be a slight increase in the Police Protection District tax rate and the Fire tax will go up to 1.4 mils. Ed Haas made a motion to advertise the budget, seconded by Darren Devoe, motion carried 2-0.

**Copiers:** The Police Department and the Township Office received their new multi-function copiers.

### **New Business:**

**Uniform and Non-Uniform Pensions:** Are required to calculate the amount minimum amount needed for the next years pensions. Patti Piersol completed the Minimum Municipal Obligation Worksheet with help from Amy Beaudoin of Woodfield Financial. The amounts required are \$70,041.00 for the Uniform and \$18,980.00 for the Non-Uniform. Patti Piersol explained that the township receives money from the Commonwealth of Pennsylvania toward these figures. The work sheets are kept in the pension files.

**Office closures for the holidays:** The office will be closed on Fridays in December also December 24 and 31 and January 1. A motion to approve the changes was made by Ed Haas, seconded by Darren Devoe, motion carried 2-0.

Patti gave the Board and Luke Fidler, Police Chief copies of the new Covid rules and information on enforcement.

Ed Haas made a motion to adjourn the meeting, seconded by Darren Devoe, motion carried 2-0

Respectfully submitted

Patti Piersol,

Administrative Assistant