

## West Sadsbury Township, Board of Supervisors Work Session

September 22, 2020

The meeting was called to order by Chairman, Ed Haas at 6:00 P. M.

Invoices to be paid were presented. Ed made a motion to pay the bills listed, plus the Keystone Fire Company and the payment out of Liquid Fuels, seconded by John Keesey, motion carried.

Corey Rathman of Land Studies presented the Board with the MS4 report and review. The annual report is due on September 30, 2020. The Township has addressed the six minimum required measures. Seventy-five percent of the work was to map the stormwater system, showing the outfalls for DEP. There was a meeting of Ed, Tim Nichols and Patti Piersol from the Township and Corey and Emily of Land Studies and then correspondence because Covid-19 shut every thing down. There is more that needs to be addressed for a more comprehensive plan. Tim is to continue inspections and out fall screenings. The Township may have until 2024 to do an actual project. DEP new guideline, project can be within 1 mile of the urban growth. The Township needs to find a property owner wanting to do a streambank restoration project. There is a new owner of a possible project area, Chief Fidler will send the information to Cory. Cory stated that the Township needs to budget more than \$7,000.00 for MS4 for 2021, probably \$10,000. To \$12,000.

**Engineer's Report:** Jeff Bologa of Becker Engineering gave his report. Becker just issued a review letter on Freedom Life Church. Freedom Life is requesting another 120-day extension. Motion by Ed, seconded by John to approve the extension, motion carried. There was a meeting: Freedom Life Church, Jeff, Ed, Tim and TPD Traffic Consultants on the ordinance approvals to Zook Road that did not seem proper for this location. The curbs, sidewalks and street lighting will be waived and the Church will make the road as wide as it needs to be and improve the whole road in front of the Church. The Supervisors agreed for the Church to proceed. The Petersheim lot add on was primarily approved at an earlier meeting. They did get the planning waiver non-building declaration to DEP for the site.

**Police:** Chief Fidler stated that they are having to do a lot of vehicle repairs and he would like to see what New Holland Auto Group has on Co-stars. Also, there is a potential grant for body cams, he will proceed.

### **Old Business:**

There have been complaints and some un-wanted actions, due to not having a porta-potty. Ed made a motion to get on from Kelly Phillips through October, seconded by John, motion carried.

Copier: There are four company with bids for the Township and the Police Department offices. It is hard to compare. Patti said that she would put the information on a spreadsheet for the next meeting. Ed said the Board will have a decision by the October work session.

Escrows: Patti needs to complete the w-9 forms and send it with an explanation to the people to get their signatures and then she will send them to Meridian.

Public Works Employee: After much discussion, John made a motion to increase Tim Nichols, Road Master hours to 30 per week and to hire a helper with CDL license for 15 to 20 hours per week, seconded by Darren DeVoe, motion carried 2-1.

Paul Beiler, received non-binding approval for the size of his building. Ed made a motion to sign the decision for the Conditional Use hearing, seconded by Darren, motion carried.

Baseball fields: Tim rototilled the fields, but they will need to be done again. Tim asked if he could make a drag similar to the one with the long spikes.

Township building as polling place: Patti stated that she called Chester County Voters Services and they said that the building will be used. She will also contact our cleaning service about doing the cleaning the night after the elections.

Master Caster: Tim explained that since the Township doesn't have water and sewer, this is not needed.

Parkesburg Comprehensive Plan: Jeff Bologna said that he read the 180 pages and there is not much that pertains to West Sadsbury Township. Jeff will contact Ed about the response.

#### **New Business:**

IRS: The Township received a late payment notice with a penalty of \$942.77. Patti sent it to the person who is doing the bookkeeping, Amy. Amy said that she will have it settled by the end of the week.

WEX, the company that the Police use to purchase their gas needs a signature to renew the Township's Federal Tax exemption. Ed signed the form and Patti will process it.

Direct Energy: The Supervisor's were given information on the renewal; it can be decided in October.

Census Update: 75.3% of the residents of West Sadsbury Township have responded.

2021 budget, Amy said that she can help and Ed asked for her contact information.

LanChester Landfill update: You now can only take 1 television and have to show proof of residency.

Bureau of Dog Law Enforcement information was given to the Supervisors for them to decide on action at a future meeting.

Labor and Industry Audit: Bill Beers informed Patti that there will be an Audit in October, more information later.

Amy, bookkeeper, requests the Supervisors approval to have the IT person to set up that can directly access the scanned documents, the Board agreed.

The Township emails can be done through the website, just need to give them the names.

The Tax Collector wanted to tell the Supervisors that there won't be another report until the end of the year.

Scot Kreger, Emergency Manager Coordinator, requested approval to purchase equipment to be used during an emergency: road closed and other signs, barricades, plus a second chainsaw. He believes that the cost can be paid out of the Liquid Fuels fund. Patti will check this out. The Board will wait to find out before approving. Scot also requested a key to be able to access the equipment. Patti said that there are keys that only open the entry doors.

Ed asked if there was anything else:

Aaron Zook of Limeville Road asked if the zoning can be changed on the small properties in the RLD zoning. Ed will check on the process.

Jim Landis asked to have it put on the web-site that voting will be at the Township building on November 3<sup>rd</sup>.

Ed made a motion to adjourn at 7:20 P.M. seconded by John, motion carried.

Respectfully submitted,

Patti Piersol,  
Administrative Assistant.