

West Sadsbury Township Board of Supervisors Meeting

August 11, 2020

The meeting was called to order at 7:30 PM by Chairman, Ed Haas.

Ed requested a moment of silence for the former Supervisor, Daniel Stoltzfus.

Ed read the minutes of the July 14, 2020 meeting and the July 28, 2020 Work Session. Ed made a motion to approve the minutes as corrected, seconded by John Keeseey, motion carried.

Treasurer's report: Income for July 2020	\$143,376.37
Expenses for July 2020	\$84,326.73
Net Income for July 2020	59,049.64
January through July 2020 Net Income	4,915.21

Ed made a motion to approve payment the bills presented, seconded by John, motion carried.

Police report: Chief Luke Fidler gave his July report. Report on file.

Zoning Officer's report: Ed read the July Zoning Officer's report. Report on file.

Fire Company report: none

Engineer's report: Ed read Jeff Bologna's emailed information on the MS4 report. Stormwater plans for 229 Quarry Road and 6186 Strasburg Road. The subdivision and land development plan for Freedom Life Church. The construction inspection for Old Paths Baptist Church.

Road Master: Ed read the Road Master's report, copy in file.

Tax Collector's report: Ed read the Tax Collector's report for July, report in file.

Old Business:

Copier: The Board review the quoted from Colony Business Systems and Ed made a motion, seconded by Darren DeVoe for the Supervisors to take all the information that they have received and review it and make a decision at the next meeting, motion carried.

Patti Piersol reported that the 2019 Department of Community and Economic Development Annual Audit and Financial Report had been received. She requested the required advertisement of the report in the Daily Local News and sent a copy of the report to the Chester County Clerk of Courts. A copy of the report will be put on the bench between the two sets of double doors for review during office hours. Patti also asked Mr. France about a forensic audit and he replied that being a CPA he is also a Certified Fraud Examiner.

The MS4 report that is due in September, Land Studies, Jeff Bologna and the Township staff are working on this.

Ed thanked John for the new American flag for the pole out front.

New Business:

Patti stated that it was suggested that the Board have Township email addresses and not use their personal email for Township business. The reason is that if the Township had to go to court and they are still using their personal emails, all of your information will be looked at. Luke said that the Police are going to go to Office 365 for the same reason. That costs \$600.00 year, he will give the information on it.

The Board had requested must wear masks signs. Patti showed them samples and gave the costs. We decided to make our own.

Ed read the information on the next Chester County Hazardous Waste Collection is on August 29th in Oxford and pre-registration is required.

Patti requested that the Board approve Amy Beaudoin be named as the contact person for the PSATS Unemployment Compensation Group Trust since she does the payroll and does the associated tax work. Ed made a motion to approve this request, seconded by Darren, motion carried.

Patti requested to be named the contact person for PSATS, PSATS CDL, United Concordia (Dental Insurance) and U. S. Municipal. John made a motion to approve the request, it was seconded by Darren, motion carried.

Patti has the new signature form for Meridian to add Darren to the account.

Chester County Voter's Services has once again requested the use of the Township building as a polling place on November 3rd. Ed made motion to approve their use, seconded by Darren, motion carried. We will have to get the building cleaned afterward due to Covid-19.

Patti gave the Board the latest received HIPPA notice for their information and the latest information from Direct Energy.

The Township received new stormwater information: maintaining stream, look ahead to Fall and Buffer your stream. Patti will make copies for the Board.

Octorara School District enrollment study was received, Patti will scan the report for the Supervisors and place a copy on the bench for residents to read.

The emergency lighting did not work when the electric went off last week. Luke said that he could look at it.

The lawsuit by Roller Derby Skate Corporation and the Chester County Board of Assessment Appeals was settled out of court. The assessment has been set for 2020 as \$823,897.00.

A Master Caster agreement with Penn Dot has been received. The Board will take the information and will discuss it next month.

Ed made a motion to have the office closed on Fridays the rest of August and September, seconded by John, motion carried.

Ed asked for any public comments:

Chris Stoltzfus from Limeville Road said that he has property in Ag 1 and 1 RLD, what zoning will be in effect?

A man asked if a center line can be painted on Zook road between Route 41 and Strasburg Road. People keep driving over the center of the road. Ed said that they will look at it.

Motion by Ed, seconded by John to adjourn the meeting, motion carried.

Respectfully submitted,

Patti Piersol,

Administrative Assistant