

West Sadsbury Township Parks, Pavilion & Property Rules & Regulations

Facilities:

West Sadsbury Township Softball Field #1	West Sadsbury Township Softball Field #2
Landis Woodland Preserve	West Sadsbury Township Pavilion #1
West Sadsbury Township Pavilion #2	West Sadsbury Township Building/Playground/Park

Seasons:

Softball Fields - April 1- October 31	West Sadsbury Township Pavilions – Year-Round
Landis Woodland Preserve – Year-Round	West Sadsbury Township Playground – Year-Round

Definitions:

- West Sadsbury Softball Field #1 – field located closest to the intersection of Moscow Road/Route 30. Not lights are available at the field.
- West Sadsbury Softball Field #2 – field located farthest from the Township Building/intersection of Moscow Road/Route 30. No lights are available at the field.
- Playground – playground equipment located at West Sadsbury Township Park
- Pavilion #1 – Large pavilion located to the rear of the West Sadsbury Township building parking lot. Power outlets are available at the pavilion.
- Pavilion #2 – Small pavilion located to the front of the West Sadsbury Township building parking lot. Power outlets are available at the pavilion.

Field Closures/League Cancellation:

West Sadsbury Township reserves the right to close fields, pavilions & the Woodland Preserve during periods of inclement weather, poor playing/equipment conditions due to damage (which would cause hazardous conditions) and opportunities for necessary field/equipment/facility maintenance.

It is an organization's/individual's responsibility to obtain field closure information by contacting the township office. Field use cancelled by West Sadsbury Township may be rescheduled within the current season. Make-up dates may not be held over for future seasons.

Insurance Policies (for Softball Fields):

All organizations/leagues/groups shall secure and maintain, at no expense to West Sadsbury Township, a comprehensive general liability insurance policy. Policies shall:

1. Provide for West Sadsbury Township, its officials, agents and employees, as identified as an additional named insured.
2. Provide liability limits with per occurrence and aggregate limits of not less than \$1,000,000.
3. Be filed with West Sadsbury Township by the organization/league/group coordinator or president to show insurance coverage in force prior to the start of field/pavilion/facility usage or activities.
4. Be endorsed to require thirty (30) days' written notice of cancellation to West Sadsbury Township
5. Applicant shall provide a copy of all insurance policies, upon notification by the Township, and shall maintain a copy on their person while using the township facility.

Insurance Policies (Pavilions/Playground and Park/Woodland Preserve):

West Sadsbury retains the right to require groups to acquire general liability insurance coverage prior to use of the township pavilions/Playground and Park/Woodland Preserve.

West Sadsbury Ordinance No. 2012-03 (Enacted on September 11, 2012)

The Park Rules & Regulations enacted in West Sadsbury Ordinance No. 2012-03 are amended by the Board of Supervisors as necessary for public health and safety:

- Hours – Open Sunrise to Sunset, unless specifically permitted by the Township
- Special Events in Excess of 25 Persons – **REQUIRE** a prior permit from the Township
- Possession or Consumption of Drugs & Alcoholic Beverages – **PROHIBITED**. Exceptions for special events for serving and consumption of alcoholic beverages in designated areas may be made by the Township.
- Personal Conduct – No persons or group shall improperly conduct themselves within the park so as to annoy other persons using a Township park.
- Motor Vehicles – **PROHIBITED** except in areas designated for such use. No go-carts mini-bikes, off road motorized or like vehicles shall be permitted in a Township park at any time.
- Prohibited Activities – No skateboarding, model airplane and/or drone flying, bicycles or remote devices shall be permitted.
- Golf – The playing or practicing of golf is **PROHIBITED**
- Discharge of Firearms/Weapons – **PROHIBITED** other than by an officer of the law.
- Hunting – **PROHIBITED**. No person shall disturb, injure or kill any wildlife within any Township park.
- Fires – **PROHIBITED** unless in designated barbecue areas or pursuant to a permit from the township. All rules as established by the fire company serving West Sadsbury Township must be filed, including notification of the fire. All Chester County Health Department and Pennsylvania Department of Environmental Protection regulations must be followed.

- Tobacco and Vaping – Use of all tobacco and vaping products on/in township property/equipment is **PROHIBITED**.
- Pets/Animals – All animals must be on a leash with the exception of seeing eye dogs or other animals allowed as a matter of law or except as specifically permitted in writing by the Township Board of Supervisors. Horseback riding is permitted in the Landis Woodland Preserve.
- Waste Disposal – Must be in receptacles designated for this purpose. Burning of trash and/or garbage is **PROHIBITED**.
- Gambling and Profanity – **PROHIBITED**. No obscene act, or abusive, threatening, indecent or profane language or any conduct that may annoy others shall be permitted in any Township park/field.
- Township Property – No person shall damage, deface, destroy or remove park/field property, including but not limited to signs, structures, equipment, natural growth or other material.
- Littering – **PROHIBITED**. Park/field users shall remove all materials and equipment that were brought to the park and shall remove all garbage and trash that was generated.
- Loitering – **PROHIBITED** in the parks/fields/pavilions
- Sound Amplification Equipment – **PROHIBITED**, except pursuant to a permit issued by the Township.
- Explosives and Fireworks – **PROHIBITED** on property owned by West Sadsbury Township.
- Dangerous Athletic Equipment – No person shall use javelins, arrows, discuss or similar athletic equipment dangerous in character unless the use has been expressly permitted by the Township pursuant to a permit.
- Softball Field Setup – No changes will be made to the dimensions of the facilities – including length of base paths (60 feet), backstop or safety fencing.
- Reservation of Athletic Fields and Space – May be made at the Township building. Reservations may be made on a first come, first served basis and shall not be made prior to January 1 of any year. The township retains the right to restrict the amount of time any one group may reserve to preserve equity for multiple groups to utilize facilities.
- Responsibility – West Sadsbury Township shall not be responsible for any accidents or damage to any person or property in connection with the use of a Township park for any purpose
- Penalty – Any person who violated the rules and regulations pursuant to this Ordinance commits a summary offense and upon conviction before an issuing authority having jurisdiction shall be punished by a fine of no less than Twenty-Five Dollars (\$25.00) nor more than Three Hundred Dollars (\$300.00) plus costs of prosecution for each offense and/or imprisonment for not more than Thirty (30) days.

Responsibilities for Organizations Using Facilities:

- **Pavilions**
 - All Township fees for usage must be paid at time of reservation

- Park only in designated parking areas and prohibit driving of any vehicle except on township parking lot. Stay off the grass. Vehicles improperly parked may be subject to issuance of citations and/or towing.
- Facilities must be cleaned by user following event – including sanitization of tables, benches and all other items of contact. Renters are responsible for the all products used to complete sanitization.
- **Woodland Preserve**
 - All Township fees for usage must be paid at time of reservation (if appropriate)
 - Park only in entrance to preserve. Stay off the grass to extent possible. Vehicles improperly parked may be subject to issuance of citations and/or towing.
- **Softball Fields**
 - All Township fees for usage must be paid at time of reservation (if appropriate)
 - Park only in Township parking lot. Vehicles improperly parked may be subject to issuance of citations and/or towing.
 - Fields may be allocated to non-profit athletic organizations by agreement with the Board of Supervisors.
 - Facilities must be cleaned by user following event – including sanitization of benches. Renters are responsible for the all products used to complete sanitization.
 - Fields will be lined by West Sadsbury Township facilities staff and or township appointed designee prior to games. Fields will not be lined prior to practices.

Facility Fees:

Facility fees are published in the Township Fee Schedule

Sponsorship Signs:

Sponsorship signage is not permitted to be displayed by renters. The township retains exclusive rights to sell sponsorship opportunities. Failure to abide by this provision will lead to termination of the rental agreement. Sponsorship fee information is available from the Township office.

Revocation of Usage:

The township retains sole rights to revoke usage rights for any violation of this policy or for violation of any Township ordinance, resolution, rules and regulations – along with County and/or State regulations.

Scheduling:

The West Sadsbury Board of Supervisors has final determination for scheduling. The Board may grant rights to an individual to prepare a schedule of usage for pavilions/Woodland Preserve/softball fields. No group may acquire more than one day of time during a seven-day period until all requests are met without consent of the Board of Supervisors during a public meeting. For safety during softball season, only one field may be utilized during any time period for game play. Practice may occur on Field #1 and #2 concurrently. Field usage on Saturday and Sunday will be allocated in blocks of 10:00 a.m.-to-1:00 p.m., 1:00 p.m.-to-4:00 p.m. and 4:00 p.m.-to-7:00 p.m.

Softball/Park/Woodland Preserve/Pavilion COVID-19 Regulations (in accordance with Chester County & Pennsylvania State Guidance):

The virus that causes the Coronavirus 2019 Disease (“COVID-19”) is easily transmitted, especially in group settings, and it is essential that the spread of the virus be slowed to safeguard public health and safety.

COVID-19 can be transmitted from infected individuals even if they are asymptomatic or their symptoms are mild, such as a cough. It can also be spread by touching a surface or object that has the virus on it and then touching your mouth, nose or eyes. This guidance document addresses the procedures sports organizations and teams must follow to limit the spread of COVID-19 to the extent they are permitted to conduct in-person operations.

All organizations and leagues must conform to the guidelines outlined by the Chester County Government Offices issued on June 10, 2020, entitled “Chesco Health Officials Permit Practices for Organized Sports During Yellow Phase.” This includes all directives on maintaining social distance; procedures for use of personal protective equipment, including facemasks; use of facilities; and athletic practicing procedures.

All organizations and leagues must conform to the guidelines outlined by the Pennsylvania Government Offices, issued on June 10, 2020, entitled “Guidance for All Sports Permitted to Operate During COVID-10 Disaster Emergency to Ensure the Safety and Health of Employees, Athletes and the Public.”

All sports in Pennsylvania, including professional, collegiate, Pre-K to 12 school athletics, and amateur and recreational sports, are covered by this guidance per order of the Governor.

No sports (professional, collegiate, Pre-K to 12, recreational or amateur) are allowed in counties designated as being in the Red phase.

Recreational and amateur sports organizations and teams (not affiliated with a public or private PK-12 school), including, but not limited to, basketball, hockey, field hockey, football, soccer, swimming, baseball, softball, lacrosse, gymnastics, and kickball, are permitted to conduct in-person activities, including games and practices, in counties designated as being in the Green phase only if they strictly adhere to the requirements of the state’s guidance. For youth sports, refer to the CDC guidance on youth sports as well.

Organizations and teams authorized to conduct in-person sports activities pursuant to this guidance must adhere to the following rules amended by West Sadsbury Township:

- Coaches and league officials must review and consider the CDC guidance on consideration for youth sports to modify practices and games to mitigate the risk of spreading the virus. This includes focusing on individual skill building versus competition and limiting contact in close contact sports.
- The community, league, or team must designate a primary point of contact for all questions related to COVID-19, and all parents, athletes, officials, and coaches must be provided the

person's contact information. This information must be made available to the township prior to acceptance of field usage.

- The community, league, or team must develop a plan of action in the event an athlete, coach, or official falls ill, make the plan publicly available, and explain it to the entire sport community.
- The community, league, or team must educate all athletes, staff and families about the symptoms of COVID-19 and when to stay home. Athletes also should be educated on proper hand washing and sanitizing.
- Coaching staff and other personnel (fans, athletes not in the field of play) should wear face coverings (masks or face shields) at all times, unless doing so jeopardizes their health.
- Coaches and athletes must maintain appropriate social distancing at all times possible, including in the field of play, locker rooms, sidelines, dugouts and benches. During down time, athletes and coaches should not congregate and must wear masks.
- Coaches and athletic staff must screen and monitor athletes for symptoms prior to and during games and practices. If individuals participating in sporting activities show symptoms, have a temperature of 100.4 degrees or higher, or are sick, they must be sent home.
- All athletes, coaches, and officials must bring their own water and drinks to team activities. Team water coolers for sharing through disposable cups are not allowed. Fixed water fountains should not be used.
- Activities that increase the risk of exposure to saliva must not be allowed including chewing gum, spitting, licking fingers, and eating sunflower seeds.
- Avoid shaking hands, fist bumps, or high fives before, during or after games and practices. Limit unnecessary physical contact with teammates, other athletes, coaches, officials, and spectators.
- Whenever possible, equipment and other personal items should be separated and not shared. If equipment must be shared, all equipment should be properly disinfected between users.
- If multiple games are to be held at the same facility, adequate time shall be scheduled between contests to allow for facilities to be cleaned and disinfected, and to minimize interaction between athletes. Sports complexes with multiple fields may operate simultaneous games or practices on fields within a complex only if social distancing can be maintained. Each individual game or practice at a complex must adhere to the gathering occupancy limits (25 in yellow, 250 outdoors and 25 indoors in green), and the facility as a whole may not exceed 50% of total occupancy otherwise permitted by law.
- No fans/spectators are permitted at any game and/or practice.
- Hand sanitizer must be available at all times during practice and/or games.
- All parties should review the Pennsylvania State Regulations available at <https://www.governor.pa.gov/covid-19/sports-guidance/> and advisements/regulations as released by the Chester County Department of Health.

For use of the township park/playground/Woodland Preserve/Pavilions:

- Masks must be worn and social distancing (six-feet) must be maintained.
- Hand sanitizer must be available at all times when utilizing the township pavilions

West Sadsbury Township does not have the ability or the resources to police compliance with these guidelines. Each organization, individual and league assumes the risk for failure to comply with these guidelines.

Approved by the West Sadsbury Board of Supervisors via 3-0 vote on Tuesday, July 28, 2020