

## West Sadsbury Township Work Session

June 23, 2020

Supervisor Chairman, Ed Haas called the meeting to order at 6:00 P.M.

Ed stated that he and Vice Chairman, John Keesey had executive sessions on June 16 and June 19 to discuss personnel issues.

**The Keystone Valley Fire Company** reports for March, April and May were read by Ed. Reports in file.

**Engineers report:** Jeff Bologna of Becker Engineering stated a letter was received from West Caln Township that they are waiving their right to review the Petersheim lot add on project. Still needed is a non-building declaration from DEP. Cygnet Drive, the property owner wants to put in a berm to divert/re-direct rain water. Jeff spoke to the Township's Solicitor and then told the Applicant to have their Engineer provide a cross section of the curbing for the Township's review to make sure it is durable. He also asked for a Hold Harmless Agreement to protect the Township. Jeff also asked for a letter of agreement signed by both neighbors. Jeff has not heard from them. Jeff then spoke about the Joseph Scott/PP & L project, it is a pole replacement. Jeff looked into the E & S plan and the application. He feels there is no problem with the Township signing the form.

Invoices to be paid, John Keesey made a motion to pay the bills as presented, seconded by Ed Haas, motion carried.

### **Old Business:**

Patti gave the Board prices from Gaffin Company for purchase or lease of a copier for the Township office.

The Resolution on the extension of the discount period for the 2020 Township Real Estate Taxes, should be 2020-05, the correction was approved by the Board.

Road Master's report was read by Ed. Ed asked for a list of the signs that were replaced and when.

Ed made a motion to re-appoint Charlie Myer as a member and Rose Terriman as an alternate for the Zoning Hearing Board, seconded by John, motion carried.

### **New Business:**

Ed made a motion to accept Ray Stackhouse's resignation as the Township Fire Marshal, seconded by John, motion carried.

Ed made a motion to appoint Keystone Valley Fire Department as the Fire Marshal for West Sadsbury Township, seconded by John, motion carried.

U.S. Route 30 ITS project: Penn Dot wants to install a mechanism for a traffic camera at the intersection of Route 10 and Route 30. It would be in the back of the Township office rear entrance area. If it is not put into the Police Station, it would not benefit the Township. It was decided to ask if they would take it to the Police Station.

The Complaint form was never received against the Renshaw property.

Opening of the Township Office, Ed and John agreed to keep it closed until the July 14<sup>th</sup> meeting and re-discuss the matter.

Patti gave the Supervisors West Whiteland's COVID-19 addition to their rules for athletic fields. Ed asks information on what some other Townships are doing.

The Budget is tight due to COVID-19, trying to keep cost down.

Ed made a motion, seconded by John to have the Township office closed on Friday's in July, motion carried.

The Hearing for the Appointment of the third Supervisor will be July 15<sup>th</sup>, at 10:30 AM, in Court Room 1 with Honorable Edward Griffith. The advisement will be on Thursday, June 25<sup>th</sup>.

We received new Pension Plans and will need ordinances for each. Ed wants time to review the documents and have Solicitor Esbenshade read through it.

Ed made a motion, seconded by John to let the PNC certificate of deposit roll over on 7/01/2020. (This is a certificate shared with Sadsbury Township, Lancaster County for a rail road bridge).

Another resident asked about if the Township was going to re-schedule the Bulk Trash Day? Patti will look for information in the office.

Penn-Dot published information on Traffic Signal Management/Maintenance, distributed to Ed, John and Tim Nichols, Road Master.

Ed made a motion to authorize audit to be done by France, Anderson, Basile and Company, P.C. of Emmaus Pennsylvania and approve payment for said audit with a maximum of \$5,000.00, seconded by John, motion carried.

Patti told the Board that she found out that it is possible to correct postings to the Liquid Fuels account if done within the same year. Our Penn-Dot contact Eric Silfies, double checked with our former contact Brian Dayton.

Ed made a motion, seconded by John to adjourn the meeting at 6:42 P.M.

Respectfully submitted,

Patti Piersol,

Administrative Assistant