

WEST SADS BURY TOWNSHIP BOARD OF SUPERVISORS  
Reorganization Meeting – January 7, 2019

At 7:30 p.m., Helen Esbenshade opened the meeting and asked if there was a nomination for chairman of the Board of Supervisors. John Keesey made a motion to appoint Barry Edwards as chairman, and Ed Haas seconded the motion. Motion passed 2-0. John Keesey then made a motion to appoint Ed Haas as Vice-Chairman of the Board of Supervisors, and Barry Edwards seconded the motion. Motion passed 2-0.

The following appointments were proposed by Mr. Edwards:

Manager/Secretary/Treasurer – Cindy Mammarella  
Roadmaster – Joe Prekup  
Police Chief – Luke Fidler  
Police Sergeant – Edward Moore  
Fire Marshall – Raymond Stackhouse  
Emergency Management Coordinator – Scott Kreger  
Voting Delegate to State Convention – Barry Edwards  
Building Code Official – Bill Beers/earthways  
Zoning Officer – Bill Beers/earthways  
Building Inspector – Commonwealth Code Inspection Service  
Deputy Tax Collector – Catherine Fuga  
Township Solicitor – Lamb McErlane - Helen Esbenshade  
Township Engineer - Becker Engineering, LLC  
Township Planning Consultant – Brandywine Conservancy  
Township Appointed Auditor – France, Anderson, Basile & Co.  
Depositories – Meridian Bank, BB&T Bank, and Citadel Federal Credit Union  
Planning Commission – Benuel Stoltzfus (12/31/22) and Ashley Melasecca (12/31/22)  
Zoning Hearing Board Solicitor – Buckley, Brion, McGuire, Morris & Sommer – Kim Venzie  
Zoning Hearing Board – Hank Cochran (12/31/21) and Tina Sagliocco (Alternate)  
Fire District Representative – Ed Haas and Barry Edwards (Alternate)

The following were established at tonight's meeting:

Mileage Rate – Per Rate set by IRS  
Treasurer's Bond - \$1,250,000.00  
Millage Rate – General Fund 1.5, Fire Tax Fund 1.1  
Real Estate Transfer Tax – ½ of 1%  
Local Earned Income Tax – 1.2% (.5% to School District, .7% to Township)  
Local Services Tax (LST) - \$52.00 per year

Property Tax Millage Rate – Resolution No. 2019-01 – Property Tax Levy of 1.5 ml  
Fire Tax Millage Rate – Resolution No. 2019-02 – Fire Tax Levy of 1.1 ml  
Emergency Services Providers – Resolution No. 2019-03

Barry Edwards made a motion to approve the appointments, Resolution 2019-01, Resolution 2019-02 and Resolution 2019-03, and John Keesey seconded the motion. Motion passed 3-0.

The meeting was then called to order by Barry Edwards.

In Attendance: Barry Edwards, Ed Haas, John Keesey, Helen Esbenshade and Cindy Mammarella.

The minutes of the December 11, 2018 meeting and the December 18, 2018 work session were read. Barry Edwards made a motion to approve the minutes with a minor correction to the work session minutes, and John Keesey seconded the motion. Motion passed 3-0.

Treasurer's Report:

Income for December 2018 - \$59,028.55	Income for 2018 - \$1,011,458.60
Expenses for December 2018 - \$72,950.48	Expenses for 2018 - \$1,018,999.75
Income/(Loss) for December 2018 – (\$13,921.93)	Income/(Loss) for 2018 – (\$7,541.15)

Outstanding invoices of \$11,115.39 in general fund expenses and \$1,948,03 in liquid fuels expenses were presented to the Board. Barry Edwards made a motion to accept the treasurer's report and to pay the invoices, and John Keeseey seconded the motion. Motion passed 3-0.

Police: Chief Fidler presented the police report for December 2018. A copy is in the township files.

Zoning Officer's Report – The December 2018 zoning officer's report was presented. A copy is in the township files.

Fire Company: Not present.

Planning Commission: No report.

Engineer: Cory Rathman discussed DEP's review of the Township's Chesapeake Bay Pollution Reduction Plan (CBPRP). He also informed the Board that he has had discussions with Land Studies regarding possible sites for stream restoration in regards to the Township's MS4 permit and CBPRP.

Old Business:

1. In regards to Benjamin Stoltzfus' stormwater management plan, a letter from Jason Shaner dated 1/7/19 granting a 90-day extension for continued review of the plan was presented to the Board. Barry Edwards Made a motion to accept the extension, and John Keeseey seconded the motion. Motion passed 3-0.
2. The Board discussed the Renshaw property with the solicitor.

New Business:

1. Cindy asked the Board if they plan to attend the PSATS Convention in April. All three said they plan to attend.

Public Comments: Barry reminded the Board that there is a zoning hearing for Emanuel Dienner on 1/10/19.

As there were no public comments and no further business, the meeting adjourned at 8:12 p.m.

Respectfully submitted,

*Cindy Mammarella*

Cindy Mammarella  
Secretary/Treasurer